



**2023 Archery Asia Cup
World Ranking Tournament Stage I
14 - 19 March 2023 – Taoyuan (TPE)**



Version 1.0 (06 09 2022)

TO ALL World Archery Member Associations,
Dear President,

As the chair of the Local Organizing Committee (LOC) of the first stage of the Archery Asia Cup to be held in Taoyuan – Chinese Taipei on 14-19 March 2023, I would like to invite you all to be part of one of the most important archery events which takes place in Chinese Taipei in 2023.

Taoyuan is perfectly suited for hosting this event. Since we have hosted 2017 Universiade and many archery events at the NTSU stadium and now we are ready to host the 2023 Archery Asia Cup - World Ranking Tournament Stage I.

Taoyuan city is in northwestern, neighboring New Taipei City. It is made up of mostly plains, interconnected mountains and plateaus. It has a deeply ingrained culture of service based on the friendliness, respect and warmth of its people. Local government and institutions are fully committed to the city's development. Its modern infrastructure offers absolute comfort when hosting international class events.

Please find enclosed the necessary information for organization and participation for this event. We are looking forward to welcoming you and your teams, to the vibrant city of Taoyuan, Chinese Taipei.

Welcome to this amazing city. Our targets look forward to embracing your arrows, just as our hearts are ready to make your visit unforgettably enjoyable.

“Come and discover hundreds of reasons to visit and endless excuses to come back”.

Sincerely yours,

Peter CHIU
LOC President of 2023 Archery Asia Cup, Stage I
Taoyuan, Chinese Taipei



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IMPORTANT DATES

Please find enclosed detailed information regarding this event. To register participation, please complete all the necessary sections in WAREOS (<https://extranet.worldarchery.sport>) within the deadlines listed below.

Summary of deadlines:

Registration Opening date on WAREOS	28 September 2022
Preliminary Entries	14 December 2022
Final Entries	21 February 2023
Late entries fee	4 March 2023
Hotel reservation down-payment (50%)	21 February 2023
Hotel reservation and payment	21 February 2023
Transportation	21 February 2023
Visa support	13 January 2023
Full refund cancellation deadline	4 March 2023

*After this deadline, the LOC is allowed to retain all amounts due by the Member Association.

Please respect the stated deadlines.



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PRELIMINARY PROGRAMME

13-14 March 2023	Arrival of participants
15 March 2023 Wednesday	Official Practice Team Manager's Meeting Equipment Inspection Opening Ceremony
16 March 2023 Thursday	Qualification Round (Recurve, Compound)
17 March 2023 Friday	Team / Mixed Team Eliminations & Finals (Till Semi-Finals 1/2) (Recurve and Compound)
18 March 2023 Saturday	Individual Eliminations (Till Semi-Finals 1/2) (Compound, Recurve)
19 March 2023 Sunday	Finals (Compound, Recurve) Award Ceremonies
20 March 2023 Monday	Departure of teams

NOTE: This preliminary programme is subject to change according to participation and TV requirements. All changes will be published and distributed in good time.



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PRELIMINARY & FINAL REGISTRATION

All entries, accommodation reservations, transport needs, flight arrival/departure information and visa invitation letter requests are to be completed using the World Archery Online Registration System WAREOS <https://extranet.worldarchery.sport>. This system handles the entire registration process for this event. No entry forms, hotel reservations or transportation forms will be accepted; all information must be entered into WAREOS.

Member associations can login to WAREOS at <http://extranet.worldarchery.sport> with the username and password assigned by World Archery. After entering WAREOS, selecting the event from the list will allow a member association to register their athletes. Select/press the “Entries” button to see the list of categories in the event. Select/press the “category” to enter the athlete and official numbers/details participating for that event. A WAREOS User Manual can be downloaded in PDF format (English) upon login.

Contact wareos@archery.sport with any questions regarding **technical problems on WAREOS**. For any question regarding the organisation of the event (transport, accommodation, meals, invoices, visa etc.) please contact **directly the LOC**.

Athletes from a minimum of 4 different Member Associations shall be registered and participate in the event.

A maximum number of four (4) athletes per country can be registered into each category and divisions of the event.

Member Associations can only use WAREOS to make any changes or amendments to entries and will be able to do so at any time. An email will automatically notify the Organising Committee and Member Association of any changes made in WAREOS.



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ENTRY FEES

Individual	150 USD per athlete
Official	100 USD per person

Any changes made after the deadlines specified or if entries differ by more than 4 athletes from the preliminary entries, the following penalty fees will automatically be applied:

PENALTY FEES TO BE PAID TO ORGANISING COMMITTEE

Penalty fees for Late Entries (after final deadline):	50 per entry
Penalty fees for not filling Preliminary entries	50 per entry
Penalty fee for differences between preliminary and final entries:	50 per entry

*If the difference between final and preliminary entries number is more than 4 athletes/officials

PENALTY FEES TO BE PAID TO WORLD ARCHERY (CHF)

Any change to the final country entry list, such as (but not limited to): **50.- each change**

- Athlete or official name change
- Date of birth change
- Official position change
- Absence or incomplete on-site contact person

NOTE: CHF currency exchange rates will be those on the date of the event.

ACCOMMODATION

Fullon Hotel Taoyuan Airport MRT A8 – 4 Star Hotel

- Single Room price: USD 200.00 per room
- Number of rooms: 60
- Double/Twin Room price: USD 320.00 per room
- Number of rooms: 97
- Board plan: full board
- Check-in from: 13 March 2023 – 15:00
- Late check-out: 20 March 2023 – 12:00
- Hotel website: <https://www.fullon-hotels.com.tw/a8/en/>



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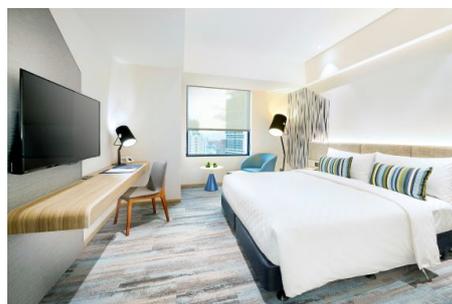
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(10 minutes by car to the venue)

Hotel ChamCham Taipei – 3 Star Hotel

- Single Room price: USD 180.00 per room
- Number of rooms: 100
- Double/Twin Room price: USD 300.00 per room
- Number of rooms: 120
- Board plan: full board
- Check-in from 13 March 2023 – 15:00
- Late check-out 20 March 2023 – 11:00
- Hotel website: <https://taipei.chamcham.com.tw/en/>



(50 minutes by car to the venue)

Hotels are allocated on a first come, first serve basis. Full-board option is included. **Due to sanitary restrictions, all teams MUST book their accommodation through the organizing committee.**

TRANSPORTATION

Transportation will be provided from Taoyuan airport / Taipei Song-Shan airport to the official hotel, from two days before the official practice day and until two days after the closing day for free. Local transport will be available between the official hotel, practice and competition venues for free. Transport timetables will be confirmed.

VISA

All participants who need an entry visa to Taipei, will be required to complete the **Visa Support sections** in WAREOS by no later than **13 January 2023**.



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It is the applicants' responsibility for supplying the necessary information, ensuring all details are up to date, correct and submitted by the deadlines specified.

In addition, all participants that require a visa are kindly requested to supply a copy of their latest/valid passport. Copies of each application can be uploaded on WAREOS. All passport copies and personal details entered/uploaded to WAREOS will be held securely and in the strictest of confidence and not shared with other parties.

PAYMENT CONDITIONS

Complete all necessary sections in WAREOS and make full payment by the specified deadlines. Bank transfers only, no credit cards will be accepted. All bank charges will be paid by the participants.

The entry fees should be paid in full before arrival.

To confirm hotels reservations, a minimum 50% deposit of the total amount is required to be bank transferred to the OC before **21 February 2023**. Reservations after this date will be considered only according to availability. The final outstanding balance shall be made via bank transfer before arrival. Accommodation cannot be guaranteed after this deadline. A balanced invoice will be provided via WAREOS.

BANK INFORMATION FOR ACCOMMODATION, TRANSPORTATION AND ENTRY FEES

A/C Name:	Chinese Taipei Archery Association
Federation's Address:	R701, No.20, Chu-Lun St., Taipei, Taiwan.
Telephone number:	+886-2-2721-6182
Bank:	Cathy United Bank
Account Number:	002080739098
Swift:	UWCBTWTP
Bank's address:	3F, No.65, Guan Chien Rd., Taipei, Taiwan.
Bank's Phone:	+886-2-2383-1000

NOTE: ALL PAYMENTS SHALL BE MADE IN USD.

CANCELLATIONS & CHANGES

All cancellations and changes must be made through WAREOS:

- Should flight arrival details change last minute, please contact the Organising Committee using the details indicated in the team managers' booklet.
- If a participant's arrival is later than the original scheduled arrival date, the room will be charged from the date of the original booking in WAREOS.
- An email will automatically notify the Organising Committee and Member Association of any changes made in WAREOS.



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HEALTH REGULATIONS (COVID-19)

INFORMATION

- Everybody should follow the Government/public health authorities measures (national and sport-specific regulations) and be aware of the travel restrictions
- For your information, Medical infrastructure/Hospital with proper care will be reachable within 15 minutes from the venue, where COVID-19 test can be done.

MEDICAL EMERGENCY CONTACT AND LOCATION

CHENG GUNG MEMORIAL HOSPITAL, Linkou.
No.5, Fuxing St., Guishan Dist., Taoyuan City
+886-3-3281200

ADDITIONAL INFORMATION

TRAINING

A training field will be available starting on **14 March 2023** at the NTSU Stadium located approximately 15 to 50 minutes from the official hotels.

WEATHER

Temperatures in March are expected to range between 17 and 25 degrees Celsius. The average in the last few years has been 19 degrees Celsius.

MEDIA REGISTRATION

Media representatives can apply by emailing at ctaaint@gmail.com (LOC media contact)

INTERNET

Will be available in the official hotels for free (in hotel rooms and in the lobby). There will also be Wi-Fi available for access to results on venue.

WATER

Each participant will receive clean bottles of water.
Bottled water will be available at the qualification and practice venues.

LOC CONTACT

Name: Jing-Yun HUANG

Address: R701, No.20, Chu-Lun St., Taipei, Taiwan

Email: ctaaint@gmail.com

Language: Chinese and English

Phone number with international extension: +886-2-2721-6182

Looking forward to welcoming you in Taoyuan, Chinese Taipei.