



# HONG KONG ARCHERY ASSOCIATION

## 香港射箭總會

香港 銅鑼灣 掃桿埔 大球場徑一號 奧運大樓 1010 室  
Room 1010, Olympic House, 1 Stadium Path, So Kon Po,  
Causeway Bay, Hong Kong. Tel : 2504 8148 Fax : 2577 7349  
E-mail: [hkaa@archery.org.hk](mailto:hkaa@archery.org.hk) http: [//www.archery.org.hk](http://www.archery.org.hk)

24<sup>th</sup> March 2023

### **Full-Time Team Manager Recruitment Notice** **2023 Asia Cup (World Ranking Tournament Stage III) (Singapore)** **5<sup>th</sup> June to 10<sup>th</sup> June 2023**

Dear all members,

Please be advised that the captioned event will be held in Singapore from 5<sup>th</sup> June to 10<sup>th</sup> June 2023. Hong Kong Archery Association will send a team to participate in this event from 4<sup>th</sup> June to 11<sup>th</sup> June 2023 and would like to recruit Full-Time Team Manager(s) for the tournament. Subvention for this event from LCSD and Hong Kong Archery Association is 100% and there is an allowance of HK\$4,000 for each Team Manager.

Please note that the number of the Team Managers will be subject to the number of participants and our Officers, Directors and Executive Committee Members will have priority for the post. The appointment of the Team Manager(s) will be subject to the final approval of the Tournament Director.

Team Manager(s) will be required to stay till the end of the Tournament if the delegate enters the final event and the allowance will be adjusted according to the prescribed rules of HKAA.

According to the epidemic regulations of both governments, Team Manager(s) has to isolate themselves in hotels or other designated facilities if they are tested positive for COVID-19. The accommodation, meals, testing and other related expenses may need to be paid by the Team Manager(s) themselves. The Team Manager allowance also cannot be guaranteed during the quarantine period. The final decision lies with the LCSD and the epidemic prevention measures of the two governments shall prevail.

Applicants must meet the following prerequisites before applying for the Team Manager position:

1. 18 years old or above.
2. Valid Hong Kong Archery Association member.
3. Archer level (Recurve/Compound) intermediate or above.
4. Ability to communicate effectively in both Chinese and English.
5. Overseas competition/Team Manager experience preferred.

Attached please find the invitation of the event for your reference.

Interested parties please fill in the attached reply slip and send it to Hong Kong Archery Association by email to [hkaa@archery.org.hk](mailto:hkaa@archery.org.hk) **on or before 10<sup>th</sup> April 2023 (Monday)**.

Thank you for your kind attention.

The Secretariat  
Hong Kong Archery Association



**HONG KONG ARCHERY ASSOCIATION**  
**香港射箭總會**

香港 銅鑼灣 掃桿埔 大球場徑一號 奧運大樓 1010 室  
Room 1010, Olympic House, 1 Stadium Path, So Kon Po,  
Causeway Bay, Hong Kong. Tel : 2504 8148 Fax : 2577 7349  
E-mail: hkaa@archery.org.hk http://www.archery.org.hk

To: Tournament Director (Hong Kong Archery Association)

**REPLY SLIP**

**Full-Time Team Manager Recruitment Notice**  
**2023 Asia Cup (World Ranking Tournament Stage III) (Singapore)**  
**5<sup>th</sup> June to 10<sup>th</sup> June 2023**

I would like to apply for the position of the Full-Time Team Manager for the captioned event.

Applicant's Name:

Applicant's Signature:

HKAA Membership No.:

Contact Telephone No.:

Email Address:

Date:

---

---

---

---

---

---

---