



**HONG KONG ARCHERY ASSOCIATION**  
**香港射箭總會**

香港 銅鑼灣 掃桿埔 大球場徑一號 奧運大樓 1010 室  
Room 1010, Olympic House, 1 Stadium Path, So Kon Po,  
Causeway Bay, Hong Kong. Tel : 2504 8148 Fax : 2577 7349  
E-mail: hkaa@archery.org.hk http://www.archery.org.hk

24 January 2019

Dear Sir or Madam,

**Quotation Invitation of Archery Power Stop**

The Hong Kong Archery Association (HKAA) is pleased to invite you to submit a quotation of Archery Power Stop. The quotation form is enclosed for your consideration.

If you are interested in submitting a quotation, you are required to complete the quotation form and submit to HKAA secretariat office on or before 5:00pm of 13 February 2019 by mail, email or fax.

Should you have any queries, please feel free to contact us at 2504-8148.

Yours faithfully,

Hong Kong Archery Association

Encl.



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**Quotation of Archery Power Stop**

**To:** Hong Kong Archery Association  
 Rm. 1010, Olympic House  
 1 Stadium Path, So Kon Po  
 Causeway Bay, HK

**From:**

Company: \_\_\_\_\_ (“Supplier / Contractor”)


Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

Item	Descriptions	Qty	Unit Price (HK\$)	Amount (HK\$)
1	Archery Power Stop <b>(Delivery costs must be included)</b>  <b>Size: 120x120 cm (47x47”)</b> (For reference only)	50		

Expected delivery date: \_\_\_\_\_

Expected goods arrival date: \_\_\_\_\_



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**Timeframe**

Closing Date: 13 February 2019 at 5:00pm  
Confirmation of selected supplier: 20 February 2019  
Goods delivery date: No later than 15 March 2019  
Payment: 50% after confirmation; 50% after work completed  
Validity: 90 days starting from closing date

**Remarks:** *The quotation must be itemized in unit price and the Association can have the right to select the service provider that could reach the requirements. If the Supplier is not able to deliver the goods listed above to Hong Kong Archery Association ("HKAA") on or before the delivery deadline, HKAA reserves the rights to cancel this order and the Supplier shall return the deposit paid in advance to HKAA and shall compensate HKAA an amount the same as the deposit paid in advance within 7 days after the delivery deadline.*

Submitted by:

Confirmed & Accepted by:  
Hong Kong Archery Association

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Authorized Signature and  
Company Chop

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Authorized Signature and  
Company Chop