香港 銅鑼灣 掃桿埔 大球場徑一號 奧運大樓 1010 室 Room 1010, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong. Tel: 2504 8148 Fax: 2577 7349 E-mail: hkaa@archery.org.hk http://www.archery.org.hk

Temporary Venue Helper

Salary: HK11,505 per month

Entry Requirements

Applicants should

- (a) be a Hong Kong Permanent Resident aged 18 or above; and
- (b) possess good communication skills.

[Note: Possession of work experience in crowd control or property management will be an advantage.]

Duties

- (a) To assist in visitor management of venues such as crowd control in reception / waiting areas;
- (b) To perform body temperature check on visitors;
- (c) To perform patrol to ensure users compliance with the venue rules; and
- (d) To assist venue management in other general duties

Working Hours

The conditioned working hours are 45 hours net per week (excluding meal breaks).

Appointed candidates may be required to perform shifts duties work irregular hours and overtime (including on Saturdays, Sundays and Public Holidays). Actual working hours will be arranged by supervisors.

Terms of Appointment

Successful candidates will be appointed for about six months

Fringe Benefits

Rest days, statutory holidays (or substituted holidays), annual leave, maternity/paternity leave, sickness allowance, where appropriate, will be granted in line with the provisions of the Employment Ordinance.

Applications:

Interested parties, please submit your resume to the Chairman by email to <u>recruit@archery.org.hk</u> on or before 19 Feb, 2021.

Remarks: This post is financially supported by the Anti-epidemic Fund.

(Data collected will be used for recruitment purpose only)

MEMBER OF: World Archery World Archery Asia

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